



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Selectmen's Meeting Minutes

Monday June 4, 2007

6:00 P.M.

Town Offices

Members present: Selectwoman Jacqueline Schnackertz, Selectwoman Karyn Puleo, Selectman Kevin O'Connor, and Selectman Rich Lemoine

Absent: Selectman Jay Booth

Staff Present: Town Administrator Rosemary Cashman, and
Admin Assistant Therese Gay

The Chair call the meeting to order, the Board, and staff were introduced. The Clerk read the evening's agenda.

1. 6:00 P.M. Merrimack Valley Medical Reserve Group Services – Dianne Cerretti
Ms. Diane Cerretti is Tyngsborough's representative to the Merrimack Valley Medical Reserve Group Services. MRC is an organization of volunteers who offers their expertise in times of need. If residents would like to join there are training classes available. These classes help prepare the volunteers to serve the community safely and effectively. Ms Cerretti has left pamphlets at various locations for anyone interested in the program. The Board thanked Ms Cerretti for coming in tonight and for the information on the Merrimack Valley Medical Reserve Group.

2. 6:10 P.M. Underground Conduit Petition– Cannongate Road- National Grid
A motion was made by Selectwoman Puleo to open the hearing, second by Selectman O'Connor. The Board voted unanimously.

A motion was made by Selectwoman Puleo to waive the reading of the abutters' list, second by Selectwoman Schnackertz. The Board voted unanimously.

Mr. Mitchell explained the scope of the work to be done on Cannongate Road. National Grid is replacing outdated wiring and because the development has underground utilities National Grid will need to dig and may damage driveway and any sprinkling system along the way. National Grid will repair any damages done to the homeowners' property. Steel grates will be placed over any areas left open or unfinished at the end of the day. The project will take 1 to 2 months and may be split into 2 phases. There was some discussion on the replacement of the street lights in the project. Mr. Mitchell will look into it as National Grid has standardized lighting that they use. Mr. Mitchell will be requesting street opening permits from the Tyngsborough Highway Department and National Grid carries a 1 million dollar bond to cover any damages. The Selectmen asked for a memorandum of understanding regarding the project and stating that National Grid will make the necessary repairs to any damages done to the properties.

A motion was made by Selectwoman Puleo, to close the hearing second by Selectwoman Schnackertz. The Board voted unanimously.

A motion was made by Selectwoman Schnackertz to grant the request as presented contingent on a Memorandum of Understanding being approved prior to commencement of work listing the requirements discussed this evening, including the repairs of any damages to the properties, second by Selectwoman Puleo. The Board voted unanimously.

3. 6:20 P.M. Common Victualler Application – Sal’s Pizza – 440 Middlesex Road
Keith and Debra Tassinari have petitioned the Board for a Common Victualler’s license for a pizza parlor located at TJ Maxx Plaza, in the old Verizon bay. They will be selling pizza, salads and desserts. They have pulled all the necessary permits and will be ready to open in 5 to 6 weeks.

A motion made by Selectwoman Puleo to grant the license as presented, second by Selectwoman Schnackertz. The Board voted unanimously.

4. 6:30 P.M. National Grid – Improvement Program – Tree Pruning/Removal
Ms Callahan attended the Selectmen’s meeting to present the improvement program by National Grid to prune or remove trees that pose a threat to power lines that could result in power outages during storms. National Grid is looking to inspect the trees along a designated section of town roads by a certified Arborist, working with the Town’s Tree Warden, to investigate weak-wooded, dead or dying trees, diseased, hidden decay, splits, cracks and or poor limb attachments. The program is due to start in about 2 weeks and the residents will be notified. The Board thanked Ms Callahan for attending and informing the Board of the project. On a motion by Selectwoman Puleo, seconded by Selectwoman Schnackertz, the Board voted a unanimous approval of the project.

5. Citizen’s Time
No one came forward.

6. Selectmen’s Goals
Chairman Lemoine explained that the Board met on May 21st to discuss the goals and would like to review the goals publicly. The Chair read through a list of 16 goals, it will be a very busy year.

7. Campground
The Board and the Town Administrator discussed the clean up of the old campground on Frost Road. The clean up will be done in two phases, the first being clearing the surface debris, and the second phase will be the underground tanks used for septic control. The Town will solicit bids for this work. The Board needs to set rules and regulations on the use of the open space, and who will be designated to oversee the space. On a separate note the Board did receive a request to use the campground landing area by a group of Kayakers; they will not be parking their vehicles there but will be left at the ending destination. The Board decided that the kayakers should find another location until the Town has cleaned the area. A Board member did mention that it would be a good idea to change the name of the land purchased by the Town.

8. Approve Selectmen's Meeting Minutes – The Executive Session Minutes of March 22, 2007; and April 23, 2007. The Selectmen's Minutes and Executive Session Minutes of April 5, 2007, April 23, 2007 and April 30, 2007. The Selectmen's Meeting Minutes of April 9, 2007; April 12, 2007; May 14, 2007. The Selectmen's Work Session and Executive Session of May 21, 2007.

A motion was made by Selectwoman Puleo to approve the minutes as presented, with Selectman O'Connor abstaining from the following; March 22, and April 5, 9, and 12 2007, second by Selectwoman Schnackertz. The Board voted unanimously.

9. Other Business (if necessary)

- A. Police Chief's Contract

A motion was made by Selectwoman Puleo to approve the agreement between the Town and William Mulligan as written, second by Selectman O'Connor. The Board voted unanimously. The Badge pinning ceremony will be held on Monday, June 25 between 6:00 P. M. and 7:00 P.M. at the Town Offices' Community Room.

- B. Recreation Appointment – Associate Member

A motion was made by Selectwoman Puleo to appoint Theresa Clawson as an associate member to the Recreation Committee, second by Selectwoman Schnackertz. The Board voted unanimously.

- C. Accept Resignation – COA

A motion was made by Selectwoman Puleo to accept with regrets the resignation of Lucy Mahoney from the Council on Aging, second by Selectwoman Schnackertz. The Board voted unanimously.

- D. Technical Assistance – NMCOG – Discussions

The NMCOG has received a grant to provide technical assistance to each of its member communities to expedite the approval of development projects. The requests for 2 projects were submitted, one for permit streamlining and the other is for economic development. Both projects were said to be doable by NMCOG.

A motion was made by Selectman O'Connor to support the proposals requested by the Town Administrator to NMCOG, second by Selectwoman Schnackertz. The Board voted unanimously.

- E. Animal Control Services Agreement

A motion was made by Selectman O'Connor to accept and sign the Animal Control Services Agreement as presented, second by Selectwoman Schnackertz. The Board voted unanimously.

10. Correspondence

A motion was made by Selectwoman Puleo to accept the correspondence as presented, second by Selectwoman Schnackertz. The Board voted unanimously.

The Clerk made note to have the correspondence from the COA Director on the Senior Tax Work Off Program on the next Selectmen's agenda for discussion.

11. Selectmen's Notes

The Board congratulated all of the Tyngsborough High School Graduates. Thank you to Selectman O'Connor and Nancy Johnson for a great Memorial Day ceremony. Selectman O'Connor thanked the Board; it was a great ceremony and many people

were involved; a special thank you to Jim Patierno and Dick Bleckman for raising the flags along the Parade route. The new LRTA bus will be delivered to the Council on Aging on the 7th, Chairman Lemoine will be accepting the keys at the ceremony. And Selectman O'Connor is still optimistic that the repairs on the existing bridge are on schedule. The Town will be dedicating the 52nd square in memory of a fallen soldier; the square will be named after Nicholas King who was killed in Iraq. Chairman Lemoine announces the new menu and new name at Stonehedge Inn.

12. Town Administrator's Notes

The Town Administrator updated the Board on the bid projects that have been awarded: the Police Station roof repair, the Sherburne House window replacement, and the Open Space Plan. She is preparing a bid for GASB 45, (post retirement benefits) and the contract for the Consultant Engineer for the Highway Garage. The Economic Development Commission is moving forward on the grant received for the preparation of an overlay district. Diabilis Avenue was accepted at Town Meeting and she is working with Town Counsel on the legal paperwork. The Town Administrator is continuing the work on the acceptance of other roads in town. The draft Stormwater Management's plan is being reviewed and should be done in early 2008.

13. Work Session (If Necessary)

There was no work session this evening.

14. Executive Session (If Necessary)

A motion was made by Selectwoman Puleo to enter into an Executive Session to discuss collective bargaining, to exit executive session and enter into open session only to adjourn, second by Selectwoman Schnackeretz . Roll Call Vote - Selectwoman Jacqueline Schnackertz, yes; Selectwoman Karyn Puleo, yes; Selectman Kevin O'Connor, yes; and Selectman Rich Lemoine, yes.

A. Collective Bargaining

The Board received two requests for Sick Leave. The Board discussed and on a motion by Selectwoman Puleo voted to pprove the draft agreement with the changes for D. Corcoran and to approve the FMLA leave with further information from the primary care physician for P. Tatseos, second by Selectwoman Schnackertz. The Board voted unanimously.

A motion was made by Selectwoman Puleo to exit the Executive Session return to open session only to adjourn, second by Selectwoman Schnackertz. Roll Call Vote - Selectwoman Jacqueline Schnackertz, yes; Selectwoman Karyn Puleo, yes; Selectman Kevin O'Connor, yes; and Selectman Rich Lemoine, yes.

15. Adjournment

A motion was made by Selectwoman Puleo to adjourn, second by Selectwoman Schnackertz. The Board vote unanimously. The meeting adjourned at 8:45 P.M.

Respectfully submitted,

Therese Gay
Admin Assistant

Approved on _____

